



Minnesota Film and Video Program

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New Budget Policy

This program no longer requires project budgets of \$200,000 or less. Budgets of any size are allowed. All budgets will be given the same consideration. Applicants with small budgets are welcome and encouraged to apply.

DEADLINE
FRIDAY, MAY 21, 2010
(postmark deadline)

Jerome Foundation
400 Sibley Street, Suite 125
Saint Paul, Minnesota 55101-1928
Telephone 651.224.9431
Call Toll-Free 1.800.995.3766
FAX 651.224.3439
Robert Byrd, Program Director
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2010 Minnesota Film and Video Program

Program Guidelines

The Jerome Foundation operates a production grant program for individual film and video artists. This program serves artists who work in the genres of experimental, narrative, animation, and documentary production. It **does not** support installation, new media, or interactive work, which are subsidized in other Foundation programs. It also **does not** support commercial, industrial, informational, or educational work. Approximately \$101,000 is available for grants in 2010. **THE APPLICATION DEADLINE FOR THE 2010 MINNESOTA FILM AND VIDEO GRANT PROGRAM IS FRIDAY, MAY 21, 2010. Proposals must be postmarked on or before that date to be eligible.** Please be certain that your application is mailed from a location that prints a postmark date on the envelope. Applications in envelopes without a postmark date that are received after the deadline date will not be accepted. Proposals may be hand-delivered to the Jerome Foundation office. The Foundation will be open from 8:30 a.m. to 4:30 p.m. on the deadline date of May 21. Hand-delivered applications will not be accepted after 4:30 p.m. on May 21.

This program awards production grants to emerging artists whose work shows promise of excellence. The term “emerging” refers to career development and level of recognition. Collaborative projects in which creative control is shared are also eligible.

Preference is given to personal work in which the artist exercises complete creative control over all aspects of production. This means the applicant must be the “director” of the work. This program no longer requires project budgets of \$200,000 or less. Budgets of any size are allowed. All budgets will be given the same consideration. Applicants with small budgets are welcome and encouraged to apply.

Applicants must be residents of Minnesota. Students in K-12 educational programs are not eligible for Jerome Foundation support. In general, individuals enrolled in undergraduate and graduate degree programs are not eligible, with one exception. If an artist enrolls in an undergraduate or graduate degree program on a part-time basis or takes classes while maintaining a current and active professional practice of creating and presenting work to the public, she/he is eligible.

Subject matter of the proposed project is secondary to evidence of talent as demonstrated by work samples, except for projects in which the subject clearly requires special expertise.

The Foundation places emphasis on funding projects in their early stages of production. Supplementary grants will not be considered for projects previously funded by the Foundation. Applicants are allowed to apply with only one project at a time. A booklet of sample proposals and budgets, along with helpful application tips, is available upon request.

Artists provided with support through this program must draw their grant funds within 18 months of notification of the grant. Production must also begin within the same 18-month timeframe. Exceptions to this policy, such as personal emergencies, must be approved by Foundation staff.

Application Requirements

An eligible application must include the following items (**please do not staple or bind**):

- a) A completed Application Cover Sheet.
- b) A project description (two or three typewritten pages).
- c) Complete budget, with cash and in-kind portions clearly marked.
- d) A résumé for the applicant(s) and any other principals the applicant views as crucial to the project.
- e) For projects with a major narrative element, a 10-page excerpt of the script.
- f) List of secured and potential sources of support for the project.
- g) Work samples may not exceed a total viewing time of 20 minutes. Recent work is preferable. Commercial work (i.e., work-for-hire) and work over which the applicant did not have creative control are not eligible for consideration. Submitting unedited footage or promotional trailers is not encouraged. Cue each VHS sample to the point where viewing should commence. Multiple VHS samples should be on separate tapes. Please indicate which segments of DVD samples you would like the panel to view.
- h) A list of the submitted sample works (directed by the applicant) in the order in which they should be viewed, including: title, completion date (unless it's a work-in-progress), total running time, viewing time, original production format, viewing format, and the applicant's role in the production. Applicants must submit work samples on DVD, 16mm, or VHS formats. No other formats will be accepted. Applicants may comment in writing on each sample's relevance to the proposed work, and provide any contextual information necessary for the viewing of segments of longer pieces. **PLEASE TEST DVD WORK SAMPLES IN MORE THAN ONE MACHINE TO MAKE SURE THEY WORK. IF IN DOUBT, SEND BACK-UP VHS COPIES.**
- i) Please indicate if samples should be returned to you and include a SASE. Make sure each work sample is labeled with your name and address.

Minnesota Film and Video Program Frequently Asked Questions

1. *May I receive support more than once for the same project?*
No, the program will only provide one grant per project.
2. *How long do I have to complete my project?*
There is no deadline to completing your project, but you are required to start it no more than 18 months after receiving a grant. We expect you to make steady progress. We require yearly updates to keep the Foundation informed of your progress.
3. *Is it okay to apply with a co-applicant?*
Yes. However, both must share the responsibility of directing the project. If he/she has some other responsibility that exclusively involves producing, writing, crewing, or acting in the work, the Foundation will not recognize him/her as a co-applicant.
4. *Does this program fund actors, producers, writers or crew people?*
No. This program's focus is strictly on directors.
5. *Does this program fund organizational, commercial or industrial work?*
No. This program only supports independent work directed by the applicant.
6. *Does this program fund pre-production, distribution, marketing, tape to film transfers, mass duplications, entry fees for festivals, etc?*
No. This is strictly a production grant and, to a lesser degree, a post-production grant.
7. *Does this program fund retroactively?*
No. Eligible projects must be in production or post-production at the time a grant is provided.
8. *Does this program fund radio or photography?*
No, this program's exclusive focus is moving image media, which includes narrative, experimental, documentary, and animation.
9. *Would you be willing to write a letter of recommendation for me if my project receives a grant?*
Yes, but please give us plenty of advance notice.
10. *Will the program fund projects containing controversial subject matter?*
The panels have shown a great willingness to take on controversial subject matter.
11. *Does the program fund artists from other countries?*
Yes, an artist is eligible to apply to this program if he/she lives in Minnesota.
12. *Does the program fund Minnesotans who live outside the state?*
No, you must be a current resident of Minnesota at the time of application and receipt of grant. The Foundation understands that people may move away from the state before their projects are complete. Please remember to let the Foundation know where you are. You must continue to submit annual progress reports and a final report upon completion of the project.
13. *When will I hear about the Foundation's decision?*
You should know the decision by early August 2010.
14. *Will I get my work samples back?*
Yes, they will be returned to you via the U.S. Postal service if you include a self-addressed, stamped envelope (SASE) with your application.

15. *How many grants does the program provide?*
It depends on the panel and the number of projects it wants to support. Another consideration is the total amount of money available. Generally, six to nine grants are provided each year.
16. *What criteria are used to determine support?*
The merit of the proposed work and the quality of work samples carry the most weight in the panel's deliberations. The production background and eligibility of the applicant as an emerging artist are also major considerations.
17. *How many film and video artists apply to the program?*
Last year, 79 individuals applied to the program. In 2008, there were 59 applications.
18. *Do you have a preference for a certain genre of work?*
No. The Foundation is committed to supporting a variety of genres.
19. *Does having secured funding from other sources of support have an impact on the panel's decision to fund?*
The panel is interested in knowing if you have received support from other funding sources; however, decisions are not contingent on having secured additional funding.
20. *Is more than one project allowed per applicant?*
No. Only one application per person is allowed.
21. *Why is the Foundation no longer supporting new media through this program?*
The Foundation supports nonprofit new media organizations that provide funds to artists for the production of work. Please contact the Foundation office for more details on these opportunities.
22. *Why is the Foundation no longer supporting installation artists through this program?*
The Foundation supports nonprofit alternative spaces, galleries, and museums that provide exhibition, commissioning, and residency support to installation artists. Please contact the Foundation office for more information on these opportunities.
23. *May I reapply with the same project if I do not receive a grant the first time around?*
Absolutely.
24. *Are materials not mentioned in the guidelines accepted with the application?*
No, the Foundation does not accept materials not mentioned in its guidelines.
25. *May I email or fax my application materials to the Foundation?*
No, your application materials must be submitted on paper via mail or direct delivery to the Foundation office.
26. *May I substitute the project for which I received a grant with a different project?*
No, substitutions are not permitted. Doing so without the Foundation's permission constitutes a violation of the legal contract between the Foundation and grantee. Such an action will result in the Foundation recalling the grant.
27. *May I change or add work samples after submitting my application?*
Yes, you may. However, the total running time of samples cannot exceed 20 minutes.
28. *May I call you if I have additional questions?*
Yes, please call 651.224.9431 from the Twin Cities area and 1.800.995.3766 from Greater Minnesota.

Please do not submit additional materials, such as letters of reference and reviews. They will not be seen by the review panel.

The Jerome Foundation office is open weekdays from 8:30 a.m. to 4:30 p.m. for people who wish to pick up work samples.

Review and Funding Process

For the purpose of thoughtful review, the Foundation convenes a panel composed of film and video artists, curators, and programmers. The Foundation aims for diversity of opinion and training in the composition of the panel. In advance of their meeting, the panelists receive copies of all proposals. Panelists view sample works during the review meeting.

The panel's recommendations are presented to the Foundation's Board of Directors, which authorizes grant awards.

Grant recipients are required to submit annual progress reports. Upon completion of the project, a final financial and narrative report must be submitted to the Foundation. There are no deadlines for the completion of funded works; however, the Foundation expects recipients to make steady progress and submit reports.

Following the Jerome Directors' approval of panel recommendations, all applicants will be provided with the names of grantees and review panelists. Declined applicants are free to contact the Foundation office for panel feedback/comments. Declined applicants are eligible for reapplication the following year. Grantees must complete their funded projects and submit a final financial and narrative report before being eligible to reapply. **GRANTEES MAY NOT SUBSTITUTE A DIFFERENT PROJECT FOR THE FILM OR VIDEO FOR WHICH A GRANT WAS RECEIVED.** Doing so will result in the Foundation recalling the grant. Applicants must also begin production of their project within 18 months of receiving the grant.

FRIDAY, May 21, 2010—Application Deadline

Complete applications, including written materials and work samples, must be postmarked on or before this date. Hand-delivered applications must be at the Jerome Foundation office by 4:30 p.m. on Friday, May 21, 2010. Questions should be directed to Robert Byrd. Telephone: 651.224.9431 or 1.800.995.3766. Faxed and emailed applications will not be accepted.

Grant awards will be announced in early August 2010.

Informational Workshops

Informational workshops will be conducted at the following sites to answer questions and assist applicants in the preparation of their proposals. Attendance at one of these workshops is strongly encouraged for applicants who wish to receive detailed information about the program or ask specific questions about their projects.

Thursday, April 8, 2010
7:00 p.m. – 9:00 p.m.
Minneapolis College of Art and Design
2501 Stevens Avenue South, Auditorium 150
Minneapolis, Minnesota

Friday, April 23, 2010
7:30 p.m. – 9:30 p.m.
IFP Minnesota
2446 University Avenue West
St. Paul, Minnesota

Minnesota applicants who cannot attend the workshops may email questions to Robert Byrd at rbyrd@jeromefdn.org, or call 1.800.995.3766 or 651.224.9431. He will be happy to answer any questions you may have.

For more information on the Jerome Foundation, please visit its web site at www.jeromefdn.org.



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